

**Holocaust Documentation & Education Center, Inc
Reference & Research Library
Borrowing Agreement**

I, _____, agree to the following terms and conditions regarding the borrowing of materials from the Holocaust Documentation & Education Center Reference and Research Library.

- Teachers and professors in Broward, Miami-Dade, and Palm Beach Counties are eligible to borrow items. A current school ID card and valid driver's license must be presented.
- All materials shall be returned within fourteen (14) days.
- Late fees of \$1 per day shall be charged after day fourteen (14), up to day twenty-one (21), at which time the item is considered stolen and shall be charged appropriately.
- Failure to return materials shall result in fines of \$40 per DVD/VHS and \$200 per printed transcription. Fines for other items (books, CDs, etc.) shall be determined based on their value and replacement cost.
 - Credit card information shall be securely held and shredded upon return of borrowed items.
- All materials are copyrighted and copies of entireties or any portions are strictly prohibited.

Borrowing the following items:

Print name: _____ Date: _____

Signature: _____

Credit Card Number: _____

Expiration Date: _____ Security Code: _____